

**CONTRA COSTA COLLEGE**  
**President's Cabinet Minutes**

**Date:** Friday, October 7, 2016

**Time:** 9:00 – 11:00 a.m.

**Location:** SAB 211

**Present:** Beth Goehring, Maritza Guerrero, Mariles Magalong, Mojdeh Mehdizadeh, Wayne Organ, Michael Peterson (taking notes), Safi Ward-Davis.

| TOPIC   | DISCUSSION   | ACTION ITEMS   |
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| 1. Review of Minutes from September 2, 2016.  | No changes.  | Michael to file.   |
| 2. Program Review Final Recommendations:<br><ul style="list-style-type: none"> <li>• Social Science (2<sup>nd</sup> draft)</li> <li>• A&amp;R (Mojdeh)</li> <li>• Math (Mariles)</li> <li>• ECHD (Mariles)</li> <li>• Counseling (Tammeil)</li> <li>• Puente (Tammeil)</li> </ul> | It was discussed that the Exec Assistant would transpose the recommendations from the Final Recommendations documents to the goal section of each self-study shell for Program Reviews. Once the new shells are revised, this work can commence.<br><br>Cabinet reviewed the Final Recommendation documents for A&R, Math, and ECHD. | Michael to work with Beth Goehring to identify the shells, etc., that he will need to populate.<br><br>Michael to make edits and send out the respective groups. |
| 3. Program Review: Planning Process Update & Status   | Cabinet reviewed the online shells for word restrictions (maximums) in the module boxes.<br><br>Mojdeh reported that the Student Services division has signed off on the admin shell.  | Mojdeh to send Beth the finalized revised admin shell.<br><br>Wayne to send Michael the revised planning committee changes for College Council.                  |
| 4. Draft College Council Agenda Items (standing item)   | Minor changes were made to the draft agenda re: number 6.  | Michael to make edits and send the College Council agenda out and post where appropriate.  |
| 5. <b>Updates:</b><br>-Management Council<br>-Academic Senate<br>-Associated Students<br>-Classified Senate   | MC:<br><ul style="list-style-type: none"> <li>• Mr. Wade presented on the Athletics Department.</li> <li>• Classified of the Year discussion</li> <li>• New STEM Center</li> <li>• Equity Project updates</li> </ul> AS:<br><ul style="list-style-type: none"> <li>• Review new Program Review document.</li> </ul>                  |  |

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|   | <ul style="list-style-type: none"> <li>• CTE Document from Kim Shank to be given to BG.</li> <li>• Voted on the equivalency form for faculty hiring screening committee.</li> </ul> <p>ASU:</p> <ul style="list-style-type: none"> <li>• ASU Board received 6 new Board members</li> <li>• Club Rush – working on planning for Oct. 26 and 27<sup>th</sup>.</li> <li>• Next meeting to focus on Spring ASU calendar: Wednesday, October 12, 4-7 p.m.</li> <li>• SSCCC Conference for training.</li> </ul> <p>CS:</p> <ul style="list-style-type: none"> <li>• Co-sponsor training for undocumented students scheduled for Oct. 14.</li> <li>• Oct. 21<sup>st</sup> is next meeting of Classified Senate.</li> <li>• Mayra Padilla to come to next meeting to discuss Classified of the Year award.</li> </ul> |  |
| 6. Others Items to share?                       | None.   |  |
| 7. Next Meeting:<br>Friday, November 4,<br>2016 |   |  |